

# REALTOR® of the Year Guidelines

The REALTOR® of the Year Award is conferred annually in recognition of a member that, over the past years, has made outstanding contribution to the industry through involvement in their national, state, local association and is active in their community. Following are guidelines and nominee qualifications.

1. No more than one REALTOR® may be honored each year. A recipient may only receive the award two times. The recipient is selected by the REALTOR® of the Year Committee, who will name one (or no) recipient based on nominations submitted by the local members to the local association President.
2. A committee will be appointed by the President after the nominations are received. Three past honorees will make up the committee. No past honoree who has been nominated for the current REALTOR® of the year will be appointed to serve on the committee.
3. The REALTOR® of the Year award shall be presented by the recipient of the previous year's award at the Christmas General Membership Function held during the first week of December.
4. There shall be no campaigning for this award.
5. Any Palestine Association of REALTOR® member who has held membership in their local association for two or more years is eligible.
6. Letters of endorsement and/or recommendation in support of a candidate will be accepted from the sponsoring broker only.
7. This nomination is to be kept confidential. Notification to a candidate of there nomination is prohibited.

The following criteria are considered in determining the recipient of the award. Evaluation is based on the individual's ranking in each. The selection committee will apply the indicated percentage figures below and award the individual who has the highest "weighted" score.

**National Service (10%):** Include all NAR contributions, i.e. offices held, committee assignments, participation in calls-to-action, consistent attendance at NAR meetings such as conventions, Hill Visits or other national meetings, membership held in any of the institutes, societies or councils, visits made to out-of-Texas associations and any other national-level activity.

**State Service (20%):** Include all Texas Association of REALTOR® contributions and services, i.e. offices held, committee assignments, attendance at TAR meetings such as convention, Winter Meeting, Hill Visits. Participation in legislative assemblies, calls-to-action, PAC events, seminars, educational programs, in-town and out-of-town visits to other associations, membership in affiliated organizations and other state-sponsored actives should be included.

**Local Service (35%):** Include contributions and service, i.e. all offices held, committee service, special assignments, participation in PAC activities, meeting attendance, seminar activity, education work, membership and offices held in local chapter and other related organizations.

**Civic and Community Service (20%):** List activities or involvement with Chamber of Commerce, work, religious, and cultural contributions to the community, public welfare, campaigns, and political offices held (with or without pay). Examples include city council, commissioner's court, school, board, planning commission, etc.

**Individual Accomplishments (15%):** List contributions that have enhanced the image of the real estate professional, the industry or include examples of the nominee's participation as a mentor or role model to new members at the local, state or national level.

# REALTOR® of the Year Form

## A. Personal Data

1. Name: \_\_\_\_\_
2. Firm Name: \_\_\_\_\_  
Business Address: \_\_\_\_\_  
City: \_\_\_\_\_ Zip: \_\_\_\_\_  
Business Telephone: \_\_\_\_\_
3. Home Address: \_\_\_\_\_
4. Home Telephone: \_\_\_\_\_
5. Email Address: \_\_\_\_\_
6. Date of Birth: \_\_\_\_\_
7. Area of Specialization (if any): \_\_\_\_\_
8. Number of Years Licensed: \_\_\_\_\_
9. Highest Education Degree: \_\_\_\_\_
10. Name of Spouse: \_\_\_\_\_

## B. Committee Service

### 1. LOCAL ASSOCIATION COMMITTEE

	Position	Year(s) Served
_____	_____	_____
_____	_____	_____
_____	_____	_____

### 2. STATE: Committee – Board of Director – Task Force

	Year(s) Served
_____	_____
_____	_____
_____	_____

### 3. NATIONAL COMMITTEE

	Position	Year(s) Served
_____	_____	_____
_____	_____	_____
_____	_____	_____

4. Institute, Society, or Council

Committee	Position	Year(s) Served

C. Leadership Positions Held

1. LOCAL ASSOCIATION

Position	Term (Year)

2. TEXAS ASSOCIATION OF REALTORS®

Position	Term (Year)

3. NATIONAL ASSOCIATION OF REALTORS®

Position	Term (Year)

4. INSTITUTE, SOCIETY OR COUNCIL

Position	Term (Year)



2. NATIONAL ASSOCIATION OF REALTORS® (last five years)

Meeting/Conference (title)	Year
_____	_____
_____	_____
_____	_____
_____	_____

F. Civic/Community Involvement (Please list all activities candidate is involved with in the community, church, business, civil clubs, etc.)

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G. Other Real Estate Activities (Please list articles written, speeches, training programs or presentations given on behalf of the real estate industry.)

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H. Additional Comments: (family information or anything interesting such as hobbies, travel, adventures, crafts, projects, etc.)

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Submitted by:

Date:

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